



New York State Envirothon

Volunteer Information

Test Writer

Thursday 7:00AM-1:00PM

2012

The NYS Envirothon committee is looking forward to an exciting competition and we appreciate your willingness to help. Thank you for volunteering!

The following information is to help you understand your duties at the State Envirothon.

- On Thursday, please report to Joanne Kurtis, Test Writer Coordinator, by 7:00AM. Joanne will be at the testing site by 6:30AM should you need the additional time to set up your station. The exam rotation begins at 7:35AM and ends at 12:15PM. You are invited to stay for lunch (12:30PM-1:45PM) and the awards ceremony (2:00PM-3:00PM). Upon your arrival at the test site, Joanne will provide you with a t-shirt and a lunch ticket. You do not have to wear the t-shirt at the event unless you choose to.
- Breakfast on Thursday will be served from 6:00AM-7:00AM. If you would like to attend, please let Joanne know so she can make the appropriate arrangements.
- If you are arriving on Wednesday, please report to the volunteer sign-in table in the **Rees Hall** between 9:00AM and 5:00PM. If you are spending the night on Wednesday, please be sure get your room key after checking in. Bring sheets and a blanket, or sleeping bag, pillow, towel, toiletries and an alarm clock. You will be staying in a dorm room and these things will **not be provided**.
- If you need any additional information before the event, you can e-mail the volunteer coordinator at dmoore123@nycap.rr.com
- Hobart William Smith Campus Police **315-781-3656** (emergencies only)

Test Writer

- Write exam and submit it to Test Writer Coordinator
- Administer exam at the event
- Test Writer Coordinator: Joanne Kurtis

Thank you – *NYS Envirothon Committee*